

SOUTHEAST WYOMING BUILDERS ASSOCIATION

Parade of Homes By-Laws

1. Current builder members who are in good standing with the SOUTHEAST WYOMING BUILDERS ASSOCIATION as of May 1 of the parade year are eligible for entry.

Any builder who is not a current SOUTHEAST WYOMING BUILDERS ASSOCIATION member will also be eligible for entry for an additional \$500 fee.

2. To qualify, the home must not be more than one year old after certificate of occupancy has been issued; home must sit on a permanent foundation on an owned lot and, if occupied, the homeowner may not be present.
3. A non-refundable entry fee of \$3000 for the first home and \$1500 for each additional home entered by the same builder. Fees must be received by 5:00 p.m. on the first Wednesday of May. There will also be a \$500 performance deposit per home that will be refunded 30 days after the last day of the Parade of Homes so long as the builder adheres to the guidelines set by the SOUTHEAST WYOMING BUILDERS ASSOCIATION Board of Directors.
4. Late entries WILL be allowed for an additional \$500 fee.
5. A minimum of 6 participating homes must be entered by the first Wednesday of May in order for the Parade of Homes to proceed. A Parade of Homes with less than six (6) homes can be held with the approval of the SOUTHEAST WYOMING BUILDERS ASSOCIATION Board of Directors.
6. A builder at the time of enrollment must certify that he will meet the following requirements:
 - a. Builder shall provide to the SOUTHEAST WYOMING BUILDERS ASSOCIATION a “Residential Certificate of Occupancy” or letter signed by the Building Official certifying that the home is “OK” to occupy at least 5 days prior to the Parade of Homes. Exceptions can/will be made on a case-by-case basis at the discretion of the SOUTHEAST WYOMING BUILDERS ASSOCIATION Board of Directors.
 - b. Builder shall provide a certificate of insurance for General Liability insurance for no less than \$500,000 naming the SOUTHEAST WYOMING BUILDERS ASSOCIATION as additionally insured.
 - c. Landscaping and interior decorating are optional but encouraged.
 - d. If a major safety hazard is apparent or the home is not complete the SEWBA Board of Directors may remove the home from the Parade with no refund of any fees.
 - e. At each home there must be some type of rest room facilities available for the public, *at builders’ cost and arrangements.*
7. Members of each year’s Parade of Homes Committee shall be the following:
 - a. Current SOUTHEAST WYOMING BUILDERS ASSOCIATION BOARD OF DIRECTORS.

- b. Chairman, to be appointed by SOUTHEAST WYOMING ASSOCIATION BOARD OF DIRECTORS.
- c. Builder, or builder's representative
- d. Builder and/or builder's representative must be present at all Parade of Home meetings.

8. Voting:

- a. A simple majority vote of committee in attendance will consist of a quorum.
- b. 1 Vote per entry

9. Advertising:

- a. Ads by contractors, suppliers or any supporters will not be printed in any Parade of Homes promotional material until the advertising fee has been prepaid.
- b. The advertising budget will be determined by the Committee by the May meeting.
- c. Advertising or promotion of any specific properties will not be allowed unless the property is participating in the Parade of Homes.
- d. Ads will not be accepted that advertise new home construction unless the builder is a member in good standing with the association.
- e. The Parade of Homes is a trademark and will be respected as one. The builder and the real estate company representing the builder are the only ones with permission to use it during the parade year. In using the trademark the builder and real estate company MUST use the logo and proper wording that is protected by the trademark. Any other use will be taken seriously, including but not limited to, legal action and retaining performance deposit.
- f. All advertising or promotional material supplied to you by SOUTHEAST WYOMING BUILDERS ASSOCIATION must be returned within 15 days following the last day of the Parade of Homes. Failure to do so will result in retention of performance deposit.
- g. Expenses must not exceed income.

10. Any changes to these By-Laws must be brought before the SOUTHEAST WYOMING BUILDERS ASSOCIATION BOARD OF DIRECTORS.

By signing and dating the below, the participating builder agrees to accept and abide by these SOUTHEAST WYOMING BUILDERS ASSOCIATION Parade of Homes By-laws.

Builder

Date